



ACQUISITION OPERATIONS SUPPORT

Instant-on Staff Extension

Options to provide on demand staff extension to the purchasing office to manage surges in demand.

Solicitation Management

Senior, certified procurement personnel available to manage full/complex solicitation events in a project milestone method.

Contract Portfolio Management

Developing a contract portfolio as a direct result of data analysis, development of category management strategies, review of cooperative contracting options, and implementation of strategic sourcing.

Compliance Support

Providing organizational planning and design services to establish repeatable contract & grant management processes that are customized and compliant with federal, state, and local expectations.



STRATEGIC PROCUREMENT TRANSFORMATION

Program Assessments

Review of programs in specific work streams to establish maturity levels and performance measure opportunities.

Policy/Process Redesign

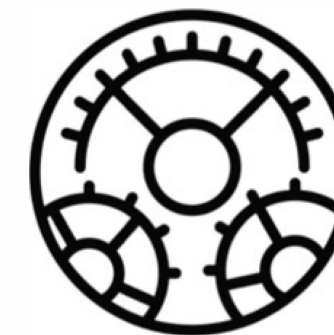
Capture of key procurement processes and associated policy for optimization and documentation of the overall procurement process.

Benchmarking & Data Analysis

Review of spend and related data to create prioritized sourcing plans, opportunity assessments and recommendations to improve reporting.

Training & Certification

Development and implementation of programs that support competency development and certification of staff tailored to role definition and competency plans.



PROCUREMENT AUTOMATION SUCCESS

Automation Preparation & Platform Selection

Elicitation and creation of procurement automation requirements, fit/gap reviews of current tools, and support of sourcing activities for platform selection.

Platform Optimization

Providing comprehensive support to ensure core processes are deployed effectively in systems, contracts are migrated/converted into catalogs, and users of the system are positioned for success.

AI Readiness

Preparing an organization to effectively implement and use AI technologies through a combination of policy development, staff training, and the establishment of secure, scaleable AI work products tailored to specific operational needs.

askCivic

An on-demand procurement support service that provides quick, reliable guidance for everyday procurement needs by combining direct access to Civic's certified public procurement professionals with Pax, an AI-powered agent trained in public sector rules and real-world practice.

