

SAP Concur 



Travel, Expense & Invoice Management for Higher Education

SAP Concur is the world's largest and most recognized travel and expense management company. SAP Concur offers a flexible, easy-to-use web and mobile solution to help drive efficiencies, control spend, and optimize visibility within the travel, expense, invoice, and risk management processes.

E&I members not only benefit from time and cost savings within T&E, but also increased traveler satisfaction, reduced reimbursement times, and a complete and accurate picture of spend data and traveler location. Plus, as a web-based solution, SAP Concur helps eliminate paper while increasing the efficiency of your institution's T&E process.

Contract Highlights:

- Integrated, tailored solution for easier management of T&E, invoices, and travel management
- Travel risk management and compliance controls
- Simple, standardized reporting processes
- Easy-to-use web-based solutions and mobile applications
- Pre-trip approvals and cash advances
- Guest travel
- Per-diems
- Grant spend reporting
- Delegate functionality

For more information, visit www.eandi.org/contracts/sap-concur or contact your Member Relations Representative or Paul Harris, Business Development Manager, Athletics, Culinary & Travel, at pharris@eandi.org.



Contract Details

Getting Started:	Complete the E&I Concur LOP: www.eandi.org/lop-rfi/concur-lop/
Effective Dates:	8/01/2019 - 7/31/2023
Prices/Discounts:	Visit www.eandi.org for more information.
Place Orders With:	Complete the online sign-up form under “Getting Started” in the SAP Concur microsite at www.eandi.org . Concur will schedule appointment to discuss services and your requirements.
Credit Cards:	None
Min. Order:	None
Payment Terms:	Net 30, unless superseded by State Statute
How To Get Started:	PH: 1-800-401-8412 FAX: 1-425-590-5999
Invoicing By:	Supplier
Request Literature:	Paul Harris Business Development Manager, Athletics, Culinary & Travel pharris@eandi.org
Federal ID Number:	91-1608052
RFP Number:	This Lead Public Agency (LPA) Agreement is adopted from the University of Connecticut (U Conn) Contract #KA010417 for Integrated Travel, Expense and P-Card Administration Solutions (ITEPAS).
Contract Number:	CNR01355

Note: When placing orders, please identify yourself as an E&I member. All pricing and contract terms are strictly confidential and recipients are not authorized to disclose such information to competing suppliers or use it in negotiations with existing or potential suppliers.

