COVID-19 Screening

- Helps minimize the potential risk of mass absenteeism due to contagion spread
- Self-administered tests can be performed anywhere
- Easier and less invasive to administer than clinic tests

Why Screen for COVID-19?
The true extent of the COVID-19 infection rate in the United States may be unknown since testing is voluntary and generally sought by individuals with symptoms. Up to a quarter of people with the coronavirus infection may be unknowingly spreading the virus because they do not feel sick. As your students return to campus, educators need to consider how best to decrease the possible spread of COVID-19 and lower the impact to their students, campus employees and the surrounding residents.

Screening Options
HireRight is committed to helping navigate the potential impact of the COVID-19 pandemic to your school by offering a convenient viral marker test (simple saliva test) that is easily self-administered by students/staff without the need to schedule a clinic visit. COVID-19 screening may play an important role in helping schools make better informed decisions about reopening their campus, returning students and educators to the classroom and minimizing the potential spread of the virus across campus.

HireRight COVID-19 screening provides options for the following types of testing:

1. **Ad Hoc Testing** – "as-needed" testing for students and staff displaying symptoms of COVID-19 or who have been exposed to someone who has been diagnosed with the virus. Orders can be placed in the HireRight system for either single or batch orders. Test kits can either be mailed to the student’s residence, a staff member’s home or a pre-determined location on campus.

2. **Assurance Testing** – ongoing testing conducted for the entire staff or student body at periodic intervals, usually every week or two. Assurance testing can help identify cases of COVID-19 early, especially among students or staff who are either pre-symptomatic or asymptomatic without outward signs of infection versus testing programs that focus on the testing of individuals who are symptomatic or who have suspected exposure to Covid-19. Ongoing testing may help to identify and minimize the spread of the virus among student groups, residence halls or athletic teams.
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How the Program Works?

1. **For ad hoc testing**, schools may either initiate a batch or single order within the HireRight system for the viral marker screening kits. If ordering via batch the test kits will be sent to the school for distribution; if ordered individually the test kit will be sent directly to the student or staff member from the lab.

   **For assurance testing**, schools will pre-order the testing kits from HireRight and will distribute according to their testing plan. Schools will need to coordinate their testing schedule through HireRight and once confirmed they can batch upload the list of students or staff to be tested. As a best practice we recommend, rotating the testing on different days of the week - for example, the first 100 can be tested on Monday, the next 100 on Tuesday, etc..

2. Once the student or staff member receives the test kit, they will be instructed to log into the testing portal, register their testing kit number and complete the online questionnaire. They will then self-collect the saliva specimen for the viral marker test and mail the specimen to the lab in the postage-paid packaging included in the kit.

3. The specimen will be analyzed to determine evidence of current infection. The test results will be reported into the HireRight system with the following statuses – “virus not detected” or “virus detected”.

4. The student or staff member will be notified of the test result, whether negative or positive. If the viral marker test is positive, they will have the option of talking to a physician to receive counseling on the appropriate next steps that he/she should take from a healthcare perspective.

**Ad Hoc Testing Process Flow**

![Ad Hoc Testing Process Flow Diagram]
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Assurance Testing Process Flow

School Places an Order with HireRight for the Number of Test Kits Needed → School Coordinates the Testing Schedule with HireRight → Once HireRight Confirms the Schedule the School Batch Uploads the List of Students/Staff to be Tested → School Distributes Test Kits to Students/Staff → Student/Staff Logs into Testing Portal and Registers Kit Number and Completes Questionnaire → Test Results Placed in HireRight System for School to Review → Lab Analyzes Sample and Reports Results to HireRight and to the Student/Staff → Student/Staff Self-Administers Test and Sends Specimen to Lab

HireRight will continue to work closely with our laboratory partners to make the latest COVID-19 detection mechanisms available to everyone. Our internal team of medical experts are thoroughly vetting the various COVID-19 testing options as they become available to be able to offer our customers the leading solutions for testing.

Test Disclosure

* The viral marker (molecular via RT-PCR) test has not been FDA cleared or approved. This test has been authorized by FDA under an EUA for use by Clinical Reference Laboratory, Inc. located in Lenexa, KS. This test has been authorized only for the detection of nucleic acid from SARS-CoV-2, not for any other viruses or pathogens; and this test is only authorized for the duration of the declaration that circumstances exist justifying the authorization of emergency use of in vitro diagnostics for detection and/or diagnosis of COVID-19 under Section 564(b)(1) of the Federal Food, Drug and Cosmetic Act, 21 U.S.C. § 360bbb-3 (b)(1), unless the authorization is terminated or revoked sooner.

Getting Started

For more information about HireRight’s COVID-19 Screening, visit us at www.hireright.com. For more information about our E&I Contract, visit us at www.eandi.org/contracts/hireright/.

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