Maximize Budget Efficiency and Transparency with an Automated Expense, Travel, and Invoice Solution

SAP Concur products are available through E&I contract #CNR01355.

For years we’ve all witnessed teachers and communities around the nation fighting the battle with state and local governments for an increase in budget to pay their teachers, buy students resources, and fund extra-curricular activities. But a report from the Center on Budget and Policy Priorities found that 34 states are still contributing less funding on a per-student basis than they did prior to the recession years.1 In fact, states with the steepest funding declines have seen one-fifth of state education funding vanish.2

If the government and states cannot find the funding for public schools, then how can school districts and communities expect things like the achievement gap to close or high school graduation rates to rise? While it’s time to get back to funding what matters most — the education of our K-12 students — the time has also come for K-12 school districts to take circumstances into their own hands.

If you want to maximize your school district’s budget and allocate dollars to where they matter most, then using a manual expense process isn’t going to cut it. Especially when new financial requirements from the government, such as the Every Student Succeeds Act (ESSA), are requiring school districts for the very first time to break out school-level funding. But don’t worry, an automated expense solution can help make meeting these mandatory guidelines easy. And now that SAP® Concur® is part of E&I’s contract portfolio, you have access to an automated expense solution provider, so your organization can regain visibility and control while increasing spend transparency and efficiency.

1. 2017, The Edvocate, 18 Reasons the U.S. Education System is Failing
2. 2018, Center for American Progress, Fixing Chronic Disinvestment in K-12 Schools

REDUCE EXPENSE PROCESSING TIMES

Automating your expense process makes expense reporting easy, so you can spend less time completing expense reports and more time focused on guiding your students. Save time and money, all from one solution.

GAIN VISIBILITY TO CONTROL SPENDING

You can’t stop spend that you can’t see. Gain visibility into trip costs and non-travel related spend before it occurs with an automated spend request and approval process in a single system – giving you a complete view to better control costs upfront.

INCREASE COMPLIANCE & SATISFACTION

For faculty and staff on the go, being able to submit expenses and invoices and access travel information via a mobile device is critical. Ensure higher adoption of your T&E polices and satisfy users through mobile tools travelers can use both in the classroom and on the road.
Can You See Your T&E Spend Clearly?

Even schools with established travel programs have independent minded faculty and travelers and departmental nuances that can lead to a lack of visibility into your school’s spending. Increase spend visibility by connecting all of your expenses to ensure your budget is spent efficiently by automating your travel, expense, and invoice. Save your staff time and gain control of spending by incorporating travel booking, expense tracking, invoicing, and personal mileage tracking into a single service. As a result, you’ll gain a simplified system that improves your T&E process, adapts to the specifics of how your school works, and delivers timely information – all which help encourage policy compliance, as well as reduce fraud and misuse.

SIMPLIFY TRAVEL & EXPENSE WITH TOOLS THAT WORK BETTER TOGETHER.
SAP Concur’s integrated solution centralizes T&E data to help gain control of school spending. With Concur® Expense to submit and approve expenses and ExpenseIt®, now integrated within the Concur Mobile app to capture receipt details, you can make expense reporting simple, fast, and accurate. As for all your travel-related expenses, Concur® TripLink, gathers data booked outside your travel program, for complete visibility.

STREAMLINE INVOICE PROCESSING AND REDUCE COSTS.
Invoice processing should be quick and easy. But when you have to juggle vendor invoices coming in from multiple sources and numerous payment requests from staff, promptly approving and tracking that spend can get tricky. With Concur® Invoice, you can integrate with payment providers to reduce the hours, effort, and costs put into the entire accounts payable process—from purchase requests to invoice capture and payment. That means less manual data entry for you, so your time can be put to better use. Minimize exposure to fraud, duplicate payments, and other errors to optimize your invoice and payment workflows.

AUTOMATICALLY CAPTURE MILEAGE ON THE GO.
Estimating personal mileage expenses can quickly add up. And when your on a tight budget, this is one of those expenses you’ll want to ensure isn’t costing your school more than it should. Reduce self-reported mileage expenses with Concur® Drive, our automatic distance capture tool that turns mileage logs into expense line items in Concur Expense with one click. Just watch as faculty and staff submit accurate driving expenses seamlessly.

“We’ve been able to reduce compliance failures and eliminate 60 percent of T&E errors.”
– Derrek Blair, AP Supervisor for Rochester City School District, New York

24/7 EXPERTISE AND ASSISTANCE WHEN YOU NEED IT.
Limited budgets sometimes mean wearing multiple hats when it comes running your school district. That’s why SAP Concur is here to support your school’s unique needs with Service Administration – from a designated team of experts to manage and guide your solution to the best in-class configuration advice.

CHOOSE A PARTNER YOU CAN TRUST.
Choosing a solution can seem difficult when you consider the challenges that impact implementation in the K-12 education space including budget concerns, teacher shortages, and technology integration. With more than 23 years of experience, SAP Concur will ensure your solution is activated and configured, aligning your solution with your current priorities and the flexibility you’ll need to adapt to tomorrow.

A SOLUTION THAT FITS YOUR SCHOOL.
No matter the size of your school, SAP Concur’s implementation specialists will help eliminate the guesswork and tailor a solution that fits your secondary school best. Learn more about solutions for Public Sector at concur.com.
ABOUT E&I COOPERATIVE
With more than 5,000 member institutions, E&I Cooperative Services is the only member-owned, non-profit sourcing cooperative focused on education. Established in 1934, E&I provides members with access to a diverse portfolio of competitively solicited contracts and electronic procurement solutions to help reduce costs, save time, and optimize supply chain efficiencies.

For more information, please visit www.eandi.org or contact Paul Harris at pharris@eandi.org

ABOUT SAP CONCUR
SAP Concur is the world’s leading provider of integrated travel, expense, and invoice management solutions, driven by a relentless pursuit to simplify and automate these everyday processes. With SAP Concur, a top-rated app guides employees through every trip, charges are effortlessly populated into expense reports, and invoice approvals are automated. By integrating near real-time data and using AI to audit 100% of transactions, businesses can see exactly what they’re spending without worrying about blind spots in the budget. SAP Concur eliminates yesterday’s tedious tasks, makes today’s work easier, and helps businesses run at their best every day.

Learn more at concur.com or the SAP Concur blog.