



Work-From-Home Solutions from Staples

The sudden shift to remote working has resulted in less-than-optimal work environments for many employees, as they struggle with adapting space within their home to meet the needs of an office.

Healthy, Safe & Productive Together in the Long Term

Staples is here to help higher ed and K-12 institutions set their work-from-home teams up for success.

E&I members who are utilizing the [competitively solicited Staples contract](#) can now benefit from an innovative new program aimed at ensuring your staff has the furniture, technology, and accessories they need to support their health, well-being, and productivity at home.

How It Works

- **Create your catalog** | Select the products determined to be the most helpful for your staff
- **Delegate access** | Register individual employees, who can seamlessly place their order
- **Shipping** | Staples will fulfill & ship the items directly to employees' home addresses
- **Billing** | Your institution's master account will be automatically billed

The Benefits

Seamless Process

- Orders are placed directly through your existing Staples Advantage account
- An easy e-registration process adds your employees' residential addresses for shipping
- Pre-load stipends for each employee for visibility and budgeting

The Products Your Team Needs

- Your curated Work From Home shopping list contains all approved products
- Employees are only able to see and select from these approved items
- Products supported by commercial-grade requirements (BIFMA & ANSI) for comfort & durability

Reliable Performance

- Consistent coast-to-coast delivery as quickly as two business days
- Reporting for program visibility and expense management
- Dedicated support to provide recommendations on the right products to offer your employees



Find the Products You Need

The Staples portfolio includes a range of products across key categories, including:

Furniture Solutions

Furniture to meet any budget that can be delivered quick ship
Seating | Tables | Risers

Technology Solutions

Everything your team needs to stay connected and productive when working remotely
Laptops | Monitors | Cables

Peripherals & Accessories

Complete technology package for a seamless WFH experience
Headsets | Video & Audio | Mouse & Keyboards

Remote Working Essentials

Keep teams connected, wherever and however they work
Notebooks | Pens | Calendars

Toner & Paper Essentials

The basics you need to get the job done
Multipurpose Paper | Toner Cartridges | Laser Paper

Refresh & Recharge

Keeping your staff productive and energized
Snacks | Coffee | Paper Goods

Get Started

Contact your Staples Account Manager or
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