



Quick Answers to the Most Common Questions

E&I's Steelcase Contract is Now Available in Canada!

How do I get access to Steelcase products on the E&I contract?

Dealers within [Steelcase's Canadian dealer network](#) can provide Canadian customers with access to E&I's contract and discounting.

What products and services are included on the contract?

E&I works with Steelcase to ensure product additions are added to the agreement. You can find the full catalog of products on [Steelcase's website](#).

Is the E&I contract pricing with or without design and installation?

The contract includes drop ship or delivered and installed purchase options. Design and specification assistance is available from your preferred Steelcase Servicing Dealer and quoted on a per job basis.

Does E&I's competitive solicitation process meet my requirements?

E&I's member-driven, competitive solicitation process has been validated by [NIGP](#) as being in compliance with generally accepted procurement standards. Additionally, when E&I issues an RFP, they make available a Process Letter, which details the process for the specific RFP. The

RFP Process Letter is available upon request. For more information, please contact E&I's *Business Development Manager, Interiors*, Tina Smith, at tsmith@eandi.org.

Can I access the RFP and supporting documentation?

For all RFP and supporting information, please contact E&I's *Business Development Manager, Interiors*, Tina Smith, at tsmith@eandi.org.

What is the expiration date of the contract?

E&I's Steelcase contract is valid through 02/28/2022.

Who do I contact to find out more about the contract details?

For more information about the contract, please contact Tina Smith, *Business Development Manager, Interiors*, at tsmith@eandi.org.

Can you give me some examples of institutions who are using the agreement and for what variety of spaces – classrooms, libraries, public seating, project labs, learn labs, etc.?

Case studies and project examples are available online at www.eandi.org and www.steelcase.com.