



# A New Degree of On-Campus Efficiency

**UPS® College and University Program**



## Smarter solutions for your school.

Colleges and universities are the hub of change—the center of what's next. And in a world that's constantly evolving, your school needs a partner that's one step ahead.

More than just a shipper, UPS streamlines processes before, during and after delivery to eliminate waste and improve efficiency on campus. Efficiency creates opportunities to save time, cut costs, be more sustainable and get more done.

UPS understands the art and science of colleges and universities, from the big picture to the small details. With access to one of the world's largest integrated delivery networks, as well as our proven technology and know-how, you can rely on us. We help campus operations run smoother, giving you the support to serve faculty, staff and students even better.

## Mail Services

**Know when it's coming. Track where it's going.**

As school starts back up again, the mailroom is piled high with packages as anxious professors await deliveries to prepare for new students. Our innovative technology offers the flexibility to adjust your staffing and verify deliveries, anticipating potential problems before they become real ones.

The Quantum View Manage® Inbound view can quickly give the mailroom a snapshot of every incoming UPS package. When shipments arrive, UPS Trackpad® monitoring tracks packages from dock to desk. Uploaded delivery confirmations are then available from any campus desktop.

## Administration

**More information. Less headaches.**

Administrative offices are in crisis mode. Piles of paperwork need to be sorted and processed—and many documents are even sensitive and confidential, needing to meet important deadlines. Our solutions provide peace of mind and help protect your piece of the planet.

While in transit, Quantum View Notify® alerts both you and the recipient of shipment status at every milestone, including delivery and exceptions, free of charge. In addition, UPS Express reusable envelopes simplify the return of documents such as financial aid forms, maximizing paper use to minimize climate impact.

## Freight Solutions

**Lower shipping costs. Higher peace of mind.**

College and university departments need a variety of supplies, which means you have freight shipments coming in from numerous vendors and locations. Instead of paying shipping costs to each merchant, UPS can be your single shipping provider, helping you create an inbound transportation management plan that encourages vendor compliance and leverages your transportation spend.

You can increase on-campus efficiencies while cutting shipping and handling expenses by up to two thirds. Our range of less-than-truckload (LTL) and truckload freight services offers flexibility for your deliveries, whether you need them the next day or the next school year.

## Finance and Procurement

**More control means fewer mistakes.**

The shipping costs for chemistry flasks are billed to the history department's account—for the second time. To protect department budgets, you need effective cost control and more accurate allocation. We can help you reduce errors and automate reconciliation to save hours of time and reams of paper.

UPS CampusShip® technology lets department administrators customize available shipping services based on the need to control costs. And the required reference numbers for each shipment are organized on one invoice to make billing easier.

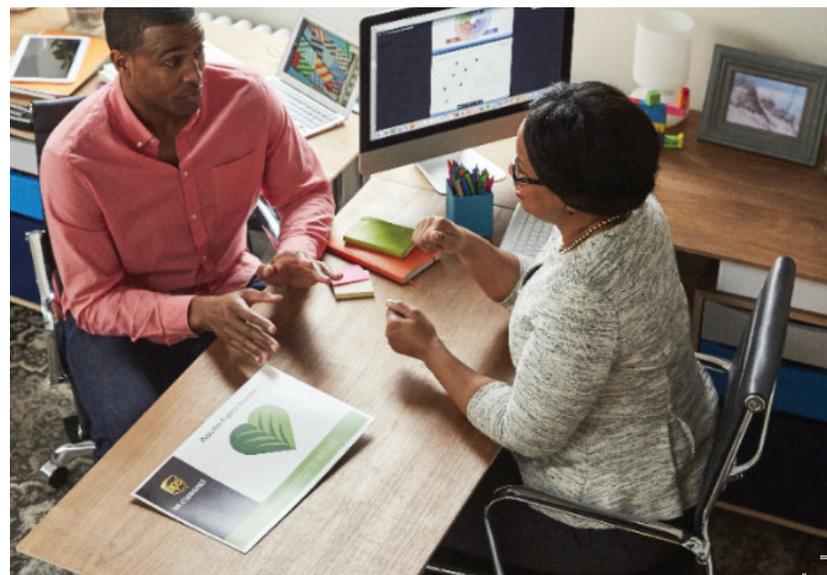
Our electronic billing options, including UPS PDF Invoice and UPS Billing Data, simplify the sorting and summarizing of charges and make budget monitoring easy. One college shipping manager reduced reconciliation hours by 90 percent.

## Faculty

**Complete shipping services without leaving your desk.**

From planning for classes to preparing for publication—and everything in between—a professor needs access to shipping services after hours. It needs to be easy to speed processing, but with built-in features to ensure accuracy. Trust us to streamline shipping, and we can even arrange for an energy-saving pickup when you need it.

The intuitive interface of Web-based UPS CampusShip technology—complete with address books and the ability to require and validate reference codes—allows for desktop shipping from any computer with internet access. Then the UPS Smart Pickup® service automatically notifies your UPS driver of a next-day pickup only when needed, saving department funds and reducing UPS fuel use.



## Athletics

### Market your brand with customized envelopes.

It's a big day for boosters—the day season tickets ship. High-profile shipments can leave nothing to chance. But this visibility is also an opportunity to advertise the school and its values with your packaging. From ticket shipping to alumni communication, customized UPS Express envelopes offer guaranteed deliveries and promote your brand at the same time. That's piece-of-mind shipping with a side of school pride.

Rely on UPS to deliver more packages overnight and on time in the U.S. than anyone. And Quantum View status updates provide full visibility for these valuable deliveries.

You can select customized reusable envelopes displaying your brand. When you choose the UPS carbon-neutral shipping option, you not only offset the emissions from your delivery, but the package is branded as a "Carbon Neutral Shipment," clearly demonstrating your school's commitment to sustainability. And that's a winning move.

## The UPS Store® Business Services

### Manage on-campus mail, shipping and more.

It's finals season, and students all over campus are scrambling to print papers, forward mail and pack up for home. We can bring together all these services and more under one roof, and without the school having to tape boxes, sort letters or copy documents.

The solution? A UPS Store location added to your on-campus offerings to give students, faculty and staff easier access to campus service. Hosting a business center means more convenience for everyone on campus—no matter what.

The UPS Store consolidates postal and parcel management and offers a range of printing, packing and shipping services from experienced professionals. For outgoing shipments, some locations offer secure, proven packaging without the need for peanuts. And for those inbound packages with peanuts, The UPS Store can offer recycling.

## More tools. More efficiency.

### Customized Express Envelopes

- Customize letter and legal envelopes with your school's brand
- Save paper by branding the UPS Express reusable envelopes

### UPS Drop Boxes

- Offer a convenient, on-campus access point with later pickup time
- Accept ground packages as well as express shipments

### UPS CampusShip Shipping System

- Controls your costs by customizing access to services and options
- Requires no installation, download or IT support

### Quantum View Technology

- Quantum View Manage – Offers inbound and outbound views of your shipping activity
- Quantum View Notify – Provides key shipping events via email and updates as often as hourly

### UPS Billing Data

- Data file available in CSV or XML formats (EDI is available)

### UPS Billing Analysis Tool

- Works with CSV format of UPS Billing Data
- Generates reports to help analyze costs and allocate charges

### UPS PDF Invoice

- Generates an electronic version of your UPS paper bill in PDF format

### UPS Trackpad Technology

- Scan any carrier's inbound shipment via barcodes generated for each package
- Access tracking and delivery information available from any desktop

### The UPS Store Network

- Offers shipping, packing, mailbox and document services—all in one location
- Provides a single mailing address for the duration of a student's academic career

### Freight Solutions

- Consolidate shipping under UPS for a better transportation plan
- Encourage vendor compliance and cut expenses by up to two thirds

## Sustainable solutions? Naturally.

On today's climate-conscious campuses, everyone from students to staff is looking for ways to be more sustainable. UPS can help you find greener ways to ship and how to do more with less. It's good for your school, and it's great for the environment—which is good for all of us.

Together, your campus and UPS work together as pioneers for the planet. Simply choosing select UPS products and services, such as the UPS carbon-neutral option, can help manage the carbon emissions related to your shipping. UPS has five Sustainability Pillars: Environmental Responsibility, Economic Enhancement, Connected Community, Empowered People and Sustainable Services. Our commitment to environmental stewardship means you're paired with an industry leader in sustainability whose own practices can help you manage your climate impact, too.

After all, we didn't become the world's largest package delivery company without making every process as efficient as possible. From logging over 240 million miles by alternative fuel and advanced technology vehicles to optimizing package car routes that minimize idling and left turns, we're committed to sustainability.

UPS also offers a wide range of products and services that can be integrated into your daily operations, making it easier to measure, manage and mitigate your climate impact every day.

At UPS, sustainability is in our nature. We can make it a natural part of your campus life, too.

## Green up your shopping.

### **UPS Carbon Neutral**

Enables you to proactively mitigate the CO2 emissions associated with your shipments

### **UPS Express Reusable Envelopes**

Reduce waste, allowing one envelope to be used twice

### **UPS Smart Pickup Service**

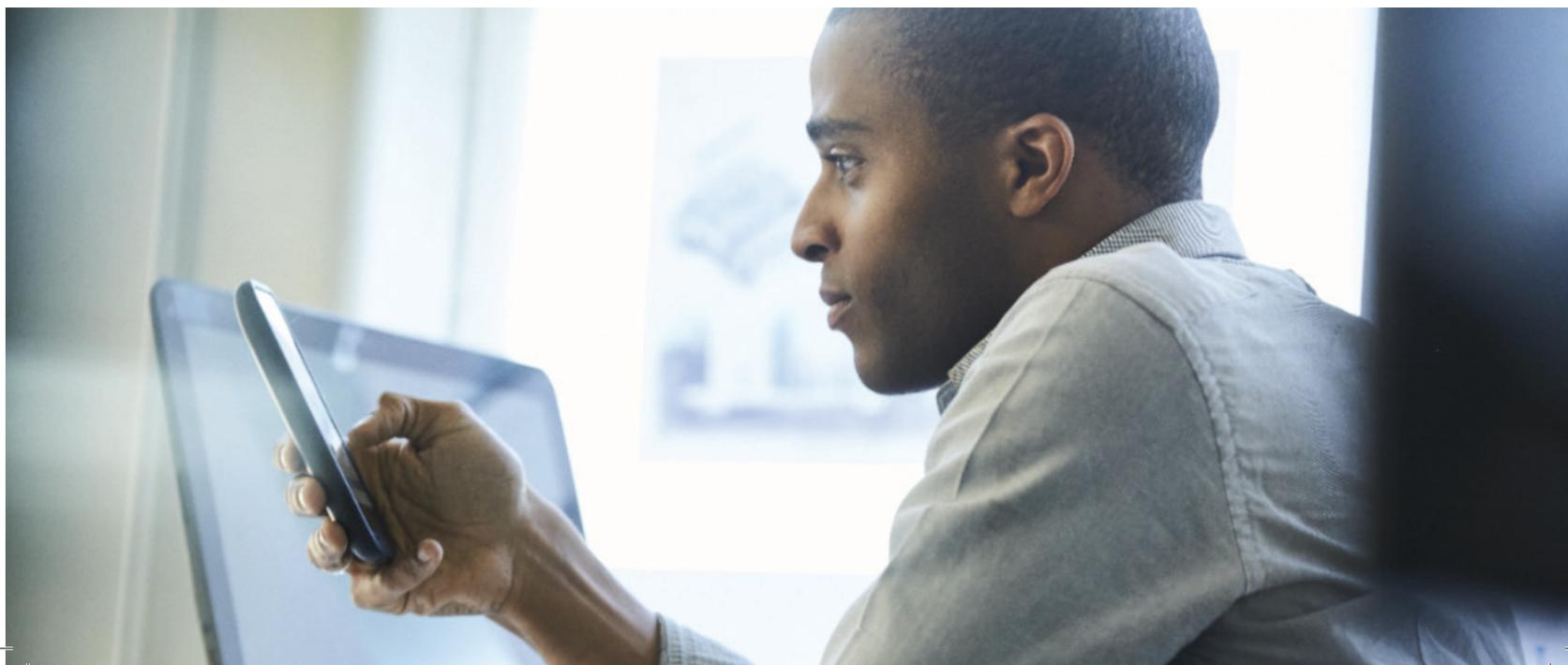
Automatic pickup only after UPS has been notified that a shipment has been processed, reducing UPS driver visits and your costs

### **The UPS Store Packing and Recycling**

Many locations pack without peanuts—and recycle the peanuts you do have

### **Electronic Billing**

Cuts paper use as well as the time it takes to invoice and reconcile payments





To find out more, go to [ups.com/college](https://www.ups.com/college)

