



During these challenging times with the coronavirus (COVID-19), nothing is more important to The UPS Store than the health and safety of our customers. The UPS Store retail locations have been designated as providing essential business services and remain open to help serve our customers and communities as we navigate through these uncertain times. This means that we remain open to provide essential services such as mail and package receiving, shipping, printing and notary.

We are closely monitoring guidance from the World Health Organization (WHO) and the Centers for Disease Control and Prevention (CDC). As outlined by those organizations, The UPS Store franchise owners have been strongly encouraged to:

- Practice social distancing and limiting the number of customers in the store.
- Follow appropriate hygiene protocols.
- Perform increased disinfecting/sanitizing within the store, especially for frequently touched surfaces like doors, handles, counters, computers, etc.

### We're Open and Here to Help

The UPS Store® wants you to know that our neighborhood locations are open and ready to help you transition to and manage working from home, learning at home or even just conquering organizing or spring cleaning while at home. While practicing social distancing, sending a care package\* can be a great way to support family and friends. Bring your items to The UPS Store closest to you, and we'll pack and ship them to their destination.



**The UPS Store®**   Sourcing. Strategy. Savings.®

**Attention The UPS Store® Associate**  
This customer is in your center to utilize the discount for CRS account E&I.  
Apply the discount by accessing the E&I Corporate Card on your POS.

**SAVE UP TO 20%**  
**on eligible products and services\***  
printing services • fax services • office supplies • packing services  
computer time rental • laminating & binding • mailbox services & more

\*Restrictions, additional terms and conditions may apply. See a The UPS Store® associate for details. Discount not applicable to shipping and other non-eligible products or services.

**E&I members save up to 20% off of select business services at The UPS Store network simply by presenting the E&I virtual card.**

We appreciate your trust in The UPS Store and recommend calling your [local store](#) to confirm hours of operation before your visit.

The health and safety of our customers and retail center associates remains of paramount importance. Please visit <https://www.theupsstore.com/important-update> for further updates.